



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF CABUYAO  
DISTRICT 4A  
**MARINIG SOUTH ELEMENTARY SCHOOL**

**A NARRATIVE REPORT ON SCHOOL BASED TRAINING ON  
CONTEXTUALIZATION AND LOCALIZATION OF INSTRUCTIONAL MATERIALS**

**I. INTRODUCTION**

Marinig South Elementary School conducted a School Based Training on Contextualization and Localization of Instructional Materials last June 16, 2023 from 1:00 pm to 4:00 pm. The activity is anchored on the Project PDAT (Professional Development for Aspiring Teachers) and Project URL-Tech (Utilization of Resources for Learners Using Technology of the Enhanced School Improvement Plan and Basic Education Development Plan).

**II. TRAINING PROPER**

The program started with a prayer followed by an opening remark given by Mr. Emmanuel B. Cerda, Principal II. Then, a short introduction about the speaker was given by Mrs. Doris D. Herbosa, Master Teacher I.





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Ms. Jackie Lou A. Almira, PHD, the resource speaker, is the current Education Program Supervisor of Learning Resource Management Section. She was chosen because of her expertise about the topic. She started the session by providing the objectives which are as follows: a. Select appropriate topic in making contextualized reading materials for learners b. Create contextualized reading materials c. Reflect the crafting contextualized reading materials using a journal. She reported and discussed the topic about Crafting of Contextualized and Localized Reading Materials. She emphasized the parts of a story book and encouraged teachers to write since this can serve as an entry to be a story

writer. During the workshop session, as an output, the participants were given three minutes to write a short story about the simple thing that interests them. The participants actively shared different wonderful, some comical, stories that amazed everyone, even themselves.






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At the latter part of the program, an open forum was given to clear up points or questions. The speaker, Ma'am Almira, humbly answered and generously gave her insights and suggestions. The program concluded with the awarding of certificates and a prayer.




Monitoring and evaluation link was posted after the session, and this will serve as an enhancement and improvement for the next School-Based Training.

**Prepared by:**

  
**LEILA F. JAVIER**  
Master Teacher I

**Noted by:**

  
**EMMANUEL B. CERDA**  
Principal II



**MASIGASIG**  
Batang Timog Marinig







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**APPENDICES:**

***Monitoring and Evaluation Result***



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**QAME ANALYSIS FORM 2: SUMMARY OF DAILY MONITORING AND EVALUATION REPORT**

Title of the Training Program: SCHOOL LEARNING ACTION CELL - JUNE 2023

Inclusive Dates: JUNE 16, 2023

Learning Service Provider: MARINIG SOUTH ELEMENTARY SCHOOL

Venue: MARINIG SOUTH ELEMENTARY SCHOOL – GRADE 6 YAKAL CLASSROOM

Proponent: EMMANUEL B. CERDA, ALICIA GUEVARA

Division/HEI: CITY SCHOOLS DIVISION OF CABUYAO

Date Monitored: JUNE 16, 2023

Name of Monitor: MARIETA C. TAYO

**1. What is the daily overall rating of the sessions and facilitators?**

Day	General Rating for Sessions		General Rating for Facilitator	Average for Session and Facilitator		*Verbal Descriptor
1	3.71		3.59	3.65		Very Satisfactory
Verbal Descriptor:	Very Satisfactory		Very Satisfactory	Very Satisfactory		Very Satisfactory
Day	General Rating for Venue	General Rating for Meal	General Rating for PMT	General Rating for Facilitator	General Average of Daily Operation	*Verbal Descriptor
1	3.67	3.94	3.80	3.96	3.86	
Verbal Descriptor	Very Satisfactory	Very Satisfactory	Very Satisfactory	Very Satisfactory	Very Satisfactory	Very Satisfactory
Ave. for Operations, Session and Facilitators/Verbal Descriptor:			3.85 Very Satisfactory			

Adapted from National Education Academy of the Philippines (NEAP) QAME ANALYSIS FORM 2: Summary of Daily Monitoring and Evaluation Report





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Major Observations/Findings: Commendable delivery of over-all program operation.

\*1.00-1.44 (Very Unsatisfactory); 1.45-2.44 (Unsatisfactory); 2.45-3.44 (Satisfactory); 3.45-4.00 (Very Satisfactory)

2. Are there critical incidents that should be addressed by the Training Program Provider/Management

Critical Incident/s Based on STAR	Action Taken	Status
Ventilation of the venue.	Added some electric fans in the venue.	solved

4. ANALYSIS OF THE END-PROGRAM EVALUATION

Top three (3) responses based on participants' feedback

**SIGNIFICANT LEARNING (based on participants' feedback):**

1. The training is important and relevant to teaching and learning.
2. Contextualization of the story.
3. The most significant learning is that we all learn new things about Learning Resource Materials.

**LEARNING IMPACT/FURTHER LEARNING (based on participants' feedback):**

1. Prepare and make a localized story for pupils.
2. Application and using that knowledge in the teaching learning process.
3. Use localized materials like short stories and poem in teaching.

**SUGGESTED TOPIC/S FOR FUTURE SEMINAR/WORKSHOP (based on participants' feedback):**

1. Strategies and approaches in learning
2. Making a Proposal
3. Designing and crafting a good EXAM.

**COMMENTS/SUGGESTIONS FOR PROGRAM IMPROVEMENT (based on participants' feedback):**

1. Venue is not so comfortable.
2. The topic is more appropriate if we have a room that will be convenient for the participants and the speaker to work with.
3. Start on time

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**RECOMMENDATION/S:**

1. The training was fun, enjoyable and exciting. Very challenging in terms of output making.
2. Use a venue that is appropriate for the SLAC.
3. Very impressive of the performance of Mam Jackie.

Prepared and submitted:

  
**MARIETA TAYO**

Signature Over Printed Name/Designation/Date

Noted:

  
**EMMANUEL B. CERDA**

Signature Over Printed Name/Designation/Date



**MASIGASIG**  
Batang Timog Marinig

